

ITEMS THAT DCT REQUIRES OR SUGGESTS THAT YOU BRING WHEN COMING FOR YOUR STUDIES IN SWITZERLAND

DCT SCHOOL UNIFORM

All students coming to DCT are required to bring with them a plain black business suit that will serve as a part of the school uniform that is to be worn to theory classes and official school functions.

Dress code for women:

- ❖ Conservative, plain, black business suit (without stripes, decoration or designs). Pants are mandatory. A skirt is optional and permitted outside of service class (straight cut and knee length, max. 2 inches / 5 cm above the knee).
- ❖ Plain, white, long-sleeved, front-buttoned, cotton blouse/shirt with a collar, and without ribbons, frills or designs.
- ❖ Conservative, black low-heel pumps (shoes). Open toe, sling back or stiletto shoes are not appropriate and may not be worn with the uniform.
- ❖ Hair clips/ties for ladies with long hair (Note: for those taking service or kitchen classes, hair needs to be tied back).

Dress code for men:

- ❖ Conservative, plain, black business suit (without stripes, decoration or designs).
- ❖ Plain, white, long sleeved, front-buttoned, cotton shirt with a collar, and without stripes, decoration or designs.
- ❖ Black leather shoes (wingtips or loafers). No boots.
- ❖ Black socks.
- ❖ Men are asked to arrive with having a conservative haircut - collar length, cut above the ears, either clean-shaven or neatly trimmed facial hair.

DCT will provide students with:

- ❖ DCT tie for men, DCT scarf for women

DCT will provide on a loan basis (no cost to the student)

- ❖ DCT service apron for those registered to take Service Practical

For students enrolled in European Culinary Arts (ECA) programs, DCT will provide:

- ❖ One complete Kitchen uniform, consisting of kitchen pants, kitchen jacket, buttons and button supports, kitchen scarf, apron and torchon, kitchen shoes (clogs).
- ❖ Some students may already have their own kitchen uniform. If so, it is recommended to bring it along to have an extra one on hand. Because kitchen uniforms must meet professional standards to be worn in class, they will need to be approved by one of the DCT culinary chefs.
- ❖ An extra uniform (jacket and pants) can be purchased from DCT's uniform supply company during uniform fitting on Orientation Day.

LAPTOP / NOTEBOOK COMPUTERS

- ❖ DCT highly recommends for each student to bring his/her own laptop or notebook computer, or to purchase one upon arrival in Switzerland. The campus Computer Room is open for general use, however the times and spaces are limited. Additionally, free campus-wide wireless Internet access is available for all students 24/7, making email and Internet research very convenient for students who have their own laptop / notebook computers.
- ❖ A Windows-based computer must have a **genuine**, licensed, English-language version of Windows XP, Vista or Windows 7 with the Windows Update feature working.
Note: Genuine, licensed software must be purchased so that Windows security updates can be installed.
- ❖ Macintosh computers should use Tiger or Leopard in English, and must have the built-in Firewall and Software Update features turned on. If Windows is run on a Mac using Boot Camp, Parallels, or Fusion, then appropriate anti-virus software must be installed in the Windows partition.
- ❖ We suggest equipping any computer with a genuine, licensed, English-language version of a recent edition of Microsoft Office (Word, Excel and PowerPoint).
Note: Class assignments often must be submitted in PDF, MS-Office or Office-compatible format.
- ❖ Upon arrival at DCT: In order to gain access to DCT's wireless network, personal computers must first be registered with DCT's Information Technology (IT) Department. DCT's IT Manager will equip unprotected personal computers running Windows with the DCT Campus antivirus software, which must remain installed during your studies at DCT. If you have Windows XP, Vista or Windows 7 installed in a language other than English, there may be a charge of up to CHF 200.00 for the extra time needed to integrate your computer into the DCT network.

SUGGESTIONS ON OTHER ITEMS TO BRING:

- ❖ If you will be here during the winter months (December – April), bring warm clothes! Suggested winter clothes: warm pullover, warm jacket, gloves, hat, and boots.
- ❖ Suggested sports clothes: track shoes, shorts, T-shirts and bathing suit.
- ❖ Also consider bringing: writing utensils and notebooks/paper, dictionary, hair dryer and alarm clock.
- ❖ Technical items to think about bringing: electric plug adaptors for Switzerland, a calculator, an iPod, a camera, headphones with a microphone (for using Skype), etc.
- ❖ Also bring toiletry items to get you through the first week until you have a chance to go shopping - body soap, shampoo, tooth brush, tooth paste, deodorant, etc.
- ❖ Students are required to bring their own bath and hand towels. Blankets, pillows, bed sheets and pillowcases are supplied by the school and clean linen can be picked up on a weekly basis.